DEPARTMENT OF TRANSPORTATION BUREAU OF TRANSPORTATION STATISTICS OFFICE OF AIRLINE INFORMATION

ACCOUNTING AND REPORTING DIRECTIVE

No. 238 Issue Date: 11/4/99 Effective Date: Immediately

AIR CARRIER REPORTING PUNCTUALITY ASSESSMENT

The Office of Airline Information issues its latest "Air Carrier Reporting Punctuality Assessment" report. The report is issued quarterly covering the most recent six-month period. This report covers the period from April 1, 1999, through September 30, 1999.

This report contains seven tables showing the <u>timeliness factor</u> for each air carrier's recurrent reporting. An average of days late per report is computed for all reports required to be filed during the specific six-month period. The computation considers only the timeliness of filing, and does <u>not relate to the validity of data</u> contained in the submissions. The multiple tables permit comparison among carriers with similar operations.

The data are presented in eight carrier groups as follows:

Table 1 - Majors Table 5 - Small Certificated

Table 2 - Nationals Table 6 - Commuters Table 3 - Large Regionals Table 7 - Foreign

Table 4 - Medium Regionals

The air carriers shown in each table are sorted into three possible classifications based on the combined average number of days late. The classifications are: (1) "Timely," (2) "Needs Improvement" and (3) "Unacceptable." Air carrier representatives, responsible for reporting compliance, must take appropriate steps to eliminate late reporting if their carrier is classified as either "Needs Improvement" or "Unacceptable." Since the Department's classification process deals with averages, situations may arise where circumstances make it necessary to consider enforcement proceedings for air carriers classified as "Needs Improvement," as well as those in the "Unacceptable" classification.

Carriers should contact Bernie Stankus on (202) 366-4387 for questions relating to this directive and the attached tables, and where warranted, for assistance in improving their overall reporting performance. Questions relating to specific problems encountered in preparing or submitting schedules and reports should be directed to the following personnel:

Vicki Bradford for foreign carriers at (202) 366-4393;

Jeff Gorham for Form 41 financial at (202) 366-4406;

Jennifer Fabrizi for Form 41 traffic at (202) 366-8513; and

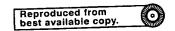
Alice Aslam for Form 298-C at (202) 366-4108.

Timothy E. Carmody

Director

Office of Airline Information

Attachments



GROUP ASSESSMENT CARRIER NAME	AVERAGE Days Late	NUMBER OF REPORTS	
MA JODG			
MAJORS TIMELY	0.8 0.1 0.1 0.1 1.7 0.7 0.0 0.2 1.7 0.9 0.8 0.0	72 72 92 90 91 60 70 76 58 72 92 70 82	61 10 6 12 152 43 0 16 96 67 70 0
TOTALS FOR MAJORS NUCLEUR CARRIERS	13 100		
NATIONALS TIMELY	0.0 0.0 0.1 0.0 1.5 0.7 0.0 0.2 2.8 0.5 0.7 0.0 0.8 0.4 0.0 1.3 0.1	46 38 38 44 60 46 34 46 40 46 38 50 46 38 38 38 38	1 0 4 1 89 34 0 11 112 24 25 2 38 14 0 48 5
NEEDS IMPROVEMENT AMERICAN EAGLE AIRLINES, INC ATLANTIC SOUTHEAST AIRLINES EMERY WORLDWIDE AIRLINES HORIZON AIR MIDWAY AIRLINES, INC. NATIONAL AIRLINES SUN COUNTRY AIRLINES TRANS STATES AIRLINES UNACCEPTABLE ATLAS AIR, INC. EXECUTIVE AIRLINES KIWI INTERNATIONAL POLAR AIR CARGO AIRWAYS TOWER AIR, INC.	4.4 3.7 4.4 5.8 4.8 4.0 5.3 4.8	36 38 46 39 38 22 47 38	157 139 204 226 182 88 248 181
USAIR SHUTTLE TOTALS FOR NATIONALS NO CARRIERS			

GROUP ASSESSMENT CARRIER NAME	AVERAGE DAYS LATE	NUMBER OF REPORTS	TOTAL Days Late
LARGE REGIONALS			
TIMELY	0.6 0.6 1.3 0.0 1.3 0.0 2.3	40 44 34 44 33 38 43	24 26 45 0 42 0 98
UFS, INC. VANGUARD AIRLINES, INC.	3.1 0.0	36 36	112 1
NEEDS IMPROVEMENT		34 36 32	470 447 179
UNACCEPTABLE			
AMERIJET INTERNATIONAL EXPRESS ONE INT'L, INC. FINE AIRLINES, INC. KITTY HAWK AIRCARGO NORTHERN AIR CARGO, INC. OMNI AIR EXPRESS TRANSMERIDIAN AIRLINES		· ·	
TOTALS FOR LARGE REGIONALS CARRIERS TIMELY NEEDS IMPROVEMENT UNACCEPTABLE	9 45 3 15		
MEDIUM REGIONALS			
TIMELY	3.3 0.0 2.7 0.0 0.0 0.1 2.0 1.4 2.6 0.4 1.9 0.0	23 15 19 6 15 15 15 15 15 15 15	77 0 52 0 0 0 1 30 21 39 8 28 0
NEEDS IMPROVEMENT	12.6	8	101

12.3

32

394

UNACCEPTABLE -----

TATONDUK FLYING SERVICE

ACCESSAIR HOLDINGS
ASIA PACIFIC
EASTWIND AIRLINES, INC.
FALCON AIR EXPRESS
LAKER AIRWAYS, INC.
NATIONS AIR EXPRESS, INC.
PANAGRA AIRWAYS
PRO AIR, INC.
SKY TREK INT'L AIRLINES
SOUTHEAST AIRLINES
TRANS CONTINENTAL AIRLINES
TRANS-AIR-LINK CORPORATION
WINAIR, INC.

CARRIER NAME	LATE	REPORTS	LATE
ASSESSMENT	DAYS	OF	DAYS
	AVERAGE	NUMBER	TOTAL

MEDIUM REGIONALS

TOTALS	FOR	MEDIUM REGIONALS	NUMBER	PERCENT
		CARRIERS	. 28	100
		TIMELY	. 13	46
		NEEDS IMPROVEMENT .	. 2	7
		UNACCEPTABLE	. 13	46

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ASSESSMENT	DAYS	NUMBER OF REPORTS	DAYS LATE
SMALL CERTIFICATED			
TIMELY AIR MIDWEST, INC. AIR NEVADA AIRLINES, INC. ALASKA SEAPLANE SERVICE ALLEGHENY AIRLINES ARCTIC CIRCLE AIR SERVICE ASTRAL AVIATION ATLANTIC COAST AIRLINES BAKER AVIATION, INC. BELLAIR, INC. BERING AIR, INC. BUSINESS EXPRESS AIRLINES CAPE SMYTHE AIR SERVICE COMAIR, INC. EAGLE CANYON AIRLINES EAGLE JET EXEC EXPRESS II F. S. AIR SERVICE FRONTIER FLYING SERVICE GRANT AVIATION HAGELAND AVIATION SERVICE JIM AIR, INC. KATMAI AIR L.A.B. FLYING SERVICE, INC. LARRY'S FLYING SERVICE MESA AIRLINES PENINSULA AIRWAYS, INC. PROMECH RYAN AIR SERVICE, INC. SEABORNE AVIATION SERVANT AIR, INC. SHUTTLE AMERICA CORP. SKAGWAY AIR SERVICE SKY WEST AIRLINES, INC. SOUTHCENTRAL AIR, INC. TANANA AIR SERVICE VILLAGE AVIATION WARBELOW'S AIR VENTURES WINGS OF ALASKA WRIGHT AIR SERVICE	6.0 0.0 0.5 0.0 0.0	10 10 10 10 10 10 10 10 10 10 10 10 10 1	44 10 3 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
WARBELOW'S AIR VENTURES WINGS OF ALASKA WRIGHT AIR SERVICE	3.5 0.0 0.5	10 10 10	0 35 0 5
40-MILE AIR	0.0	10	Ö
NEEDS IMPROVEMENT	9.2 9.4 11.5	10 8 10	92 75 115
UNACCEPTABLE			
TOTALS FOR SMALL CERTIFICATED NUMBER CARRIERS	100 84 6 10		
COMMUTERS TIMELY AIR KETCHUM IDAHO, INC. AIR ST. THOMAS AIR VEGAS, INC. ALOHA ISLAND AIR ALPINE AIR AUSTIN EXPRESS, INC.	0.0 0.5 0.0 0.0 1.5	366666	0 3 0 0 9

GROUP ASSESSMENT CARRIER NAME	AVERAGE DAYS LATE	OF	DAYS
COMMUTERS			
COMMUTERS TIMELY	5.7 1.0 0.0 0.0 0.0 0.0 0.0 0.0 0.0 0.0 0.0	66666666616666666666	346000000000000000000000000000000000000
PIEDMONT AIRLINES PSA AIRLINES, INC. REDWING AIRWAYS SAMOA AVIATION, INC. VINTAGE PROPS & JETS, INC. WARD AIR	0.0 0.0 0.0 0.0 0.0 6.5	666666	0 0 0 0 0 39
NEEDS IMPROVEMENTAIR SUNSHINE, INC. EXPRESS AIR/DBA SUNRISE KENMORE AIR HARBOR VIEQUES AIR LINK, INC.	18.5 14.0 14.7 15.8	6 6 6	111 84 88 95
UNACCEPTABLE	-		
TOTALS FOR COMMUTERS NO CARRIERS	34 74		
FOREIGN AIR CARRIERS	_		
ABSA-AEROLINHAS BRASILEIRAS ACES AIRLINES AER TURAS TEORANTA AERO PERU AERO TRANSCOLOMBIANA AEROCHAGO, S.A. AEROEJECUTIVO, S.A. AEROFLOT RUSSIAN AIRLINES AEROLINEAS ARGENTINAS AEROLINEAS URUGUAYAS S.A. AEROMEXICO AEROMEXPRESS AEROTRANSPORTES MAS DE CRGA AEROVIAS VENEZOLANAS-AVENSA AIR AFRIQUE	0.0 0.7 2.3 0.0 0.0 0.0 0.0 0.0 0.0 0.0 0.0	666166688666688	0 4 14 0 0 0 18 0 0 0 0 0 0

GROUP ASSESSMENT CARRIER NAME	AVERAGE DAYS LATE	NUMBER OF REPORTS	DAYS
FOREIGN AIR CARRIERS			
TIMELY		4.0	
AIR CANADA AIR EUROPA	0.8 0.0	10 8	8 0
AIR FOYLE LIMITED	0.0	6	Ö
AIR NAURU	0.0	8	0
AIR NEW ZEALAND	5.8 3.3	8 6	46 20
AIR TRANSAT AIR 2000 LIMITED	0.0	6	. 0
AIRBC, LTD.	0.0	6	ō
AIRBUS TRANSPORT INTERNAT'L	0.0	6	O 3
AIRTOURS INT'L AIRWAYS ALIA-(THE) ROYAL JORDANIAN	0.5 0.0	6 8	0
ANTONOV DESIGN BUREAU	0.0	, 6	Ö
AOM MINERVE, S.A.	0.0	6	0
APA INTERNATIONAL AIR, S.A.	0.4 0.1	8 10	3 1
AUSTRIAN AIRLINES AVIACSA AIRLINES	3.0	6	18
AVIATECA	0.3	10	3
BAHAMASAIR HOLDING LIMITED	2.5	8	20
BALAIR AG BIMAN BANGLADESH AIRLINES	0.2 0.0	·6 8	1 0
BRITANNIA AIRWAYS A.B.	0.0	4	ŏ
BRITANNIA AIRWAYS LTD.	1.0	6	6
BRITISH AIRWAYS PLC	5.4	8 8	43 13
BRITISH WEST INDIAN AIRWAYS CALEDONIAN AIRWAYS	1.6 0.0	°6	0
CANADA 3000 AIRLINES, LTD.	2.9	7	20
CANADIAN AIRLINES INT'L LTD	0.3	10	3
CARGOLUX AIRLINES INT'L S.A CATHAY PACIFIC AIRWAYS, LTD	0.2 1.0	6 8	1 8
CAYMAN AIRWAYS LIMITED	3.1	8	25
CHINA AIRLINES, LTD	0.0	8	0
CHINA EASTERN AIRLINES	0.0	8	0
CITY BIRD COMPANIA MEXICANA DE AVIACI	0.0 0.0	6 8	0
CONDOR FLUGDIENST	0.0	6	ŏ.
CZECH AIRLINES	1.5	8	12
DHL AERO EXPRESSO ECUATORIANA DE AVIACION	0.5 0.4	6 7	3 3
EGYPTAIR	0.0	<i>.</i> 8	Ö.
EL AL ISRAEL AIRLINES LTD.	0.0	8	0
FINNAIR OY	1.8	8 8	14 11
GHANA AIRWAYS CORPORATION HARLEOUIN AIR CORPORATION	1.4 1.2	6	7
HEAVYLIFT CARGO AIRLINES LT	0.0	6	0
HONG KONG DRAGONAIR	0.0	6	0
IBERIA AIR LINES OF SPAIN ICELANDAIR	1.9 2.9	8 8	15 23
KOREAN AIR LINES CO., LTD.	5.3	8	42
KUWAIT AIRWAYS, CORP.	0.0	.8	0
LACSA LAN-CHILE AIRLINES	0.3 0.0	10 8	3 0
LAUDA AIR LUFTFAHRT AG	0.0	6	ŏ
LB LIMITED	6.7	6	40
LINEAS AEREAS ALLEGRO	0.5 0.0	6 10	3 0
LUFTHANSA GERMAN AIRLINES LUFTRANSPORT-UNTERNEHMEN	0.0	8	ŏ
LUXAIR	0.1	8	1
MAGADAN AIRLINES	0.1	8	1
MALAYSIAN AIRLINE SYSTEM MALEV HUNGARIAN AIRLINES	0.0 0.0	8 6	0
MARTINAIR HOLLAND N.V.	1.7	6	10
MONARCH AIRLINES	0.0	6	0
NICARAGUENSE DE AVIACION SA	0.3	10	3 28
OLYMPIC AIRWAYS POLSKIE LINIE LOTNICZE	3.5 0.0	8 8	28 0
ROYAL AIR MAROC	4.0	8	32
SABENA BELGIAN WORLD AIR.	6.4	10	64
SAUDI ARABIAN AIRLINES CORP	0.0 0.0	8 10	0
SCANDINAVIAN AIRLINES SYS.	0.0	10	J

GROUP ASSESSMENT CARRIER NAME	AVERAGE DAYS LATE	NUMBER OF REPORTS	DAYS
FOREIGN AIR CARRIERS			
SERV DE TRANS AEREOS FUEGUI SERVICIOS AVENSA SKY SERVICE F.B.O. SKYJET, S.A. SOUTH AFRICAN AIRWAYS SURINAM AIRWAYS LIMITED TACA INT'L AIRLINES TAP-PORTUGUESE AIRLINES THAI AIRWAYS INT'L LTD. TRANSP. AEREOS EJECUTIVOS TRANSPORTES AEREOS DE CABO TURKS AIR, LTD. VARIG, S. A. VIACAO AEREA SAO PAULO VIRGIN ATLANTIC AIRWAYS	0.7 0.0 0.0 0.3 5.9 0.0 0.0 0.0	8 6 8 8	0 24 4 0 0 0 3 53 0 0 0 8 7
VOLGA-DNEPR AIRLINES NEEDS IMPROVEMENT	2.2		13
AER LINGUS PLC AERO CALIFORNIA AEROMAR, C. POR A. AEROPOSTAL ALAS DE VENEZUEL AEROVIAS NAC'L DE COLOMBIA AIR ARUBA AIR CARIBBEAN AIR CHINA AIR NOVA, INC. AIR PACIFIC, LTD. ALITALIA-LINEE AEREE ITALIA ALL NIPPON AIRWAYS CO. BRADLEY AIR SERVICES LTD. BRITANNIA AIRWAYS GMBH CHINA SOUTHERN AIRLINES COMPAGNIE NAT'L AIR FRANCE CORSE AIR INTERNATIONAL ETHIOPIAN AIRLINES EVA AIRWAYS CORPORATION JAPAN AIR LINES CO., LTD. KLM ROYAL DUTCH AIRLINES LINEAS AEREAS SURAMERICAN PAKISTAN INT'L AIRLINES QUEEN AIR ROYAL AIR SINGAPORE AIRLINES LTD. SWISSAIR TRANSPORT CO., LTD TAROM ROMANIAN AIR TRANSPOR TURK HAVA YOLLARI, A.O.	8.4 13.5 14.8 13.3 13.1 15.5 12.4 15.5 12.0 16.0 15.8 15.9 16.0 18.5 15.8 15.6 15.8 15.8 15.8 15.8 15.8 15.8 15.8 16.0 16.0 16.0 16.0 16.0 16.0 16.0 16.0	6088688866886688	67 111 63 148 94 106 80 97 95 68 99 108 61 96 57 125 59 77 127 128 183 93 70 66 121 67 140 94 79

UNACCEPTABLE -----

AEROLINEAS MUNDO
AIR EUROPE S.P.A.
AIR JAMAICA LIMITED
AIR UKRAINE
AIR-INDIA
ALM ANTILLEAN AIRLINES
ASIANA AIRLINES, INC.
BALKAN BULGARIAN AIRLINES
COMPANIA PANAMENA (COPA)
HAITI AIR FREIGHT INTL
JAMAICA AIR FREIGHTERS
JAPAN AIR CHARTER CO., LTD
LINEAS AEREAS MAYAS (LAMSA)
LLOYD AEREO BOLIVIANO S. A.
NIPPON CARGO AIRLINES
PACIFIC INT'L AIRLINES
PANAMERICANOS,S.A. TAMPA
PHILIPPINE AIRLINES, INC.
QANTAS AIRWAYS LTD

CARRIER NAME	IATE	REPORTS	LATE
ASSESSMENT	DAYS	OF	DAYS
GROUP	AVERAGE	NUMBER	TOTAL

FOREIGN AIR CARRIERS
UNACCEPTABLE ------

SAETA AIRLINES
SPANAIR, S.A.
TRANSAERO AIRLINES
TRANSBRASIL, S.A.
UZBEKISTAN AIRWAYS

TOTALS	FOR	FOREIGN AIR CARRIERS	NUMBER	PERCENT
		CARRIERS	. 154	100
		TIMELY	. 100	65
		NEEDS IMPROVEMENT .	. 29	19
		UNACCEPTABLE	. 25	16

TOTALS	FOR	THE	REPORT	NUMBER	PERCENT
			CARRIERS	. 342	100
			TIMELY	. 228	67
			NEEDS IMPROVEMENT .	. 49	14
			UNACCEPTABLE	. 65	19

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DEPARTMENT OF TRANSPORTATION BUREAU OF TRANSPORTATION STATISTICS OFFICE OF AIRLINE INFORMATION

ACCOUNTING AND REPORTING DIRECTIVE

No. 240 Issue Date: 11/12/99 Effective Date: IMMEDIATELY

Part: 241

Section: 23, 24, 25

INSTRUCTIONS FOR USING FORM 41 FINANCIAL AND TRAFFIC PC-BASED SOFTWARE IN THE YEAR 2000 AND BEYOND

Currently, the Office of Airline Information makes available PC-based software to those carriers that want to submit on floppy diskette their Form 41 Financial Schedules B-1, B-1.1, P-1(a), P-1.1, P-1.2, P-5.1, P-5.2, P-6, P-7, P-10, and P-12(a); and their T-100 Domestic Traffic and Capacity Data. The PC-based software is designed to assist large certificated air carriers in the collection, preparation, and formatting of financial and traffic information submitted to the Department of Transportation.

These software packages, as written, will accept and/or generate only the two low order digits when designating a given year; for example: "99" for "1999." The Office of Airline Information currently has no plans to rewrite these software packages to accept and/or generate a Y2K compliant, four-digit year. The office is, however, reissuing the Form 41 Financial software to correct an existing problem with the construction of the file name into which the data is being placed prior to submission to the Department of Transportation. Currently, if the two low order positions of the year contain a leading zero, it is being replaced with a blank resulting in a file name of the following form: AS 003.F41. The reissued software will eliminate this problem by removing the blank space and creating a file name of the following form: AS0003.F41.

All large certificated air carriers that wish to continue using this PC-based software, are directed to adhere to the following instructions for each of the software packages:

FORM 41 FINANCIAL DATA

After installation of the reissued software mentioned above and contained on the enclosed diskette, users should continue entering their data as usual. Note: The software will continue to use only the two low order positions of the year when creating the file that is sent to the Department of Transportation.

T-100 DOMESTIC TRAFFIC AND CAPACITY DATA

Users are currently entering the two low order positions of the year. For the year 2000, however, it will be necessary to substitute the value "50" for the normal "00." Beyond the year 2000, users are instructed to revert back to the current practice of entering the two low order positions of the year. Thus the year "2001" would be entered as "01."

Upon receipt of the financial and traffic data, and prior to its being entered into our historical files, the Office of Airline Information will assume the responsibility in both cases for expanding the resulting date fields to make them Y2K compliant. This is in keeping with our previously issued Accounting and Reporting Directive No. 234, "Year 2000 Compliant Aviation Data Systems," which remains in effect. For your convenience, a copy of Directive No. 234 is enclosed.

If there are any questions about reporting Form 41 Financial data for the year 2000 and beyond, please contact Jeff Gorham, who can be reached by phone (202-366-4406) or by e-mail (jeffrey.gorham@bts.gov).

If there are any questions about reporting T-100 Domestic Traffic and Capacity data for the year 2000 and beyond, please contact Jennifer Fabrizi, who can be reached by phone (202-366-8513) or by e-mail (jennifer.fabrizi@bts.gov).

This action is taken under authority delegated in 14 CFR Section 385.19(e) of Part 385 of the Department of Transportation's regulations.

Timothy E. Carmody

Director

DEPARTMENT OF TRANSPORTATION BUREAU OF TRANSPORTATION STATISTICS OFFICE OF AIRLINE INFORMATION

ACCOUNTING AND REPORTING DIRECTIVE

No. 234 Issue Date: 11/13/98 Effective Date: IMMEDIATELY

Part: 217, 234, 241, 250

291, 298, 374a

Section:

YEAR 2000 COMPLIANT AVIATION DATA SYSTEMS

REPORTING SYSTEM MODIFICATIONS

The Department's Office of Airline Information (OAI) is currently working to ensure that its collection and processing of aviation data collected under Title 14 Parts 217, 234, 241, 250, 291, 298, and 374a of the Code of Federal Regulations are Year 2000 compliant. The goal of this project is to make the OAI aviation databases year 2000 compliant with a minimum of burden on the reporting air carriers.

The current regulations governing the recurrent submission of reports to OAI require the use of two digits to denote the year of data coverage. For example, 98 represents 1998. OAI plans to develop a translation software program that will automatically convert two-digit years into a four-digit year format as the reported data are loaded into their respective data bases. Under this plan, air carriers will continue to report two-digit year designations in their recurrent filings with OAI. OAI's use of the translation program eliminates the need for carriers to revise their information systems that support the reports submitted to OAI in order to accommodate a four-digit year. As a result, OAI's data bases and publications will include a four-digit year once all systems have been revised, but not later than January, 2000.

YEAR 2000 REPORTING COMPLIANCE

Please be advised that the Department's plan to translate reported dates to reflect the four-digit year formats, eliminates the need for any air carrier to request an extension of time to meet its reporting obligations that is based on year 2000 software problems. Therefore, OAI will view any requests for reporting relief that are based on a lack of ability to report the year 2000 as insufficient justification for granting reporting relief.

QUESTIONS AND COMMENTS

We welcome any questions and/or comments regarding this directive. Comments and questions may be addressed to:

Mr. Clay Moritz Acting Chief, Regulations Division Office of Airline Information, K-25 U.S. Department of Transportation, BTS Washington, D.C. 20590-0001 (202) 366-4385

imothy E. Carmody

Director